



# Coordination of Benefits Form

Your prompt response will ensure that your claims are paid timely and accurately. This form is used for the sole purpose of gathering information about other healthcare carriers who provide health benefit coverage for you or your Dependent(s) in order to pay claims correctly. **Si necesita esta forma en español favor de llamar al (702) 242-7419.**

1. Subscriber (Employee) Name:	Subscriber's ID # (See ID Card for #):
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<b>New Address Only:</b>	City	State	Zip
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Home Phone #: ( ) ( ) ( )	Work Phone #: ( ) ( ) ( )	Cell Phone #: ( ) ( ) ( )
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2. Are you, your spouse or any of your Dependents covered under any Other Healthcare Plan, including Medicare or another HPN, SHL, or UHC and Affiliates plan?  **NO – (Complete #2 & #4)**  **YES – (Complete #2 thru #5)**

Spouse's Name: \_\_\_\_\_ Spouse's ID# (see ID Card) \_\_\_\_\_

3. Please list yourself (if applicable) and any of your Dependents that are covered under the Other Healthcare Plan, including Medicare or another HPN, SHL, or UHC and Affiliates plan.

Name (First & Last)	Relationship to Subscriber of Other Healthcare Plan	Relationship to Subscriber (identified in #1 above)
1.	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____
2.	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____
3.	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____
4.	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____	<input type="checkbox"/> Natural Child <input type="checkbox"/> Stepchild <input type="checkbox"/> Other (list) _____

Please provide complete information about the Other Healthcare Plan that covers the individuals identified above, including listing any other HPN, SHL, or UHC and Affiliates plan(s).

Other Healthcare Plan Subscriber's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Subscriber ID #: \_\_\_\_\_ Subscriber is:  Actively at work  Retired  Other \_\_\_\_\_

Other Healthcare Plan Name: \_\_\_\_\_ Effective Date of Coverage: \_\_\_\_\_

Other Healthcare Plan Address: \_\_\_\_\_

Other Healthcare Plan Phone: \_\_\_\_\_ Employer Name: \_\_\_\_\_

**Check all appropriate boxes that applies to the Other Healthcare Plan:**  Single coverage  Family coverage

**Plan Type:**  HMO  POS  PPO  Individual  Medicare **Benefits:**  Medical  Pharmacy  Dental  Vision

4. Did you, your spouse or any of your Dependents previously have healthcare coverage that has been cancelled?  
 NO  YES Cancelled Carrier's Name: \_\_\_\_\_ Date Cancelled: \_\_\_\_\_

5. Are any of the Dependent children on your plan covered under a divorced or separated parent's healthcare plan?  
 NO (Sign, date and return this form)  YES (Please complete form)

Child's Name (first & last)	Who has physical custody of child?	Mom	Dad	Other
1. _____ and _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. _____ and _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. _____ and _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. _____ and _____		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Who is responsible for the Dependent child's healthcare coverage?	You (Subscriber)	Section 3 Plan Holder	Plan Holder (Listed on p.2)	Court Order	
				*Yes	No
Child's Name _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child's Name _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child's Name _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child's Name _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**\*Important:** If responsibility is determined by a Court Order, please attach a copy of the relevant section of the Court Order which deals specifically with custody and healthcare responsibility.

Please use this section to provide any additional healthcare coverage information not already provided in this Coordination of Benefits Form for the Dependent child(ren):

Subscriber's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_

Name of Healthcare Carrier Providing Child's Coverage: \_\_\_\_\_

Carrier's Street Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Plan Number: \_\_\_\_\_ Group Number: \_\_\_\_\_ ID Number: \_\_\_\_\_

Effective Date of Coverage: \_\_\_\_\_ Benefits Provided:  Medical  Pharmacy  Dental  Vision

**Medicare Information (If this section does not apply, please skip to signature section.)**

1. Does the Subscriber and/or any Dependent(s) have Medicare coverage?  YES  NO
2. Name of individual(s) enrolled in Medicare: \_\_\_\_\_
3. Medicare Number, including alpha character(s): \_\_\_\_\_
4. Effective Date: Medicare Part A \_\_\_/\_\_\_/\_\_\_ Medicare Part B \_\_\_/\_\_\_/\_\_\_ Medicare Part D \_\_\_/\_\_\_/\_\_\_
5. Medicare Entitlement:  Age  Disability\*  End Stage Renal Disease (ESRD)\*  
 \*If Medicare Entitlement is granted for a Disability or ESRD, please provide the following information:
  - 1<sup>st</sup> Date of Disability: \_\_\_/\_\_\_/\_\_\_
  - 1<sup>st</sup> Date of Dialysis for ESRD: \_\_\_/\_\_\_/\_\_\_
  - Was ESRD started in a facility?  YES  NO
  - Was ESRD started as Self-Dialysis or Home Dialysis?  YES  NO
6. Has a transplant been performed?  YES  NO If YES, please provide the date of the transplant: \_\_\_/\_\_\_/\_\_\_

I understand that my Authorized Representative or I am entitled to a copy of this form upon request. I have read the foregoing statements and answers and declare them to be true and complete to the best of my knowledge and belief. I agree that they shall be used as the basis of acceptance for Coordination of Benefits of me and my Dependent(s) if any. I acknowledge that I understand each of the questions asked in this form as well as the terms used in those questions.

Subscriber's Signature (for self and Dependents): \_\_\_\_\_ Date: \_\_\_\_\_

Please complete, sign and date this form and return in self-addressed envelope or to the following address:

HPN, SHL, UHC and Affiliates  
ATTN: Claims Investigation and Recovery Department  
P.O. Box 15645  
Las Vegas, NV 89114-5645

Or, you may **fax** the completed form to **(702) 242-9038**.

Should you have any questions or need assistance, please contact the Coordination of Benefits Unit at (702) 242-7419 (TDD/ADA (702) 242-9214, Monday – Friday, 8 a.m. – 5 p.m. If you are outside the Las Vegas area, please call our toll-free number: 1-800-201-7622 (TDD/ADA 1-800-349-3538).

**WARNING:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to a healthcare company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any healthcare company or agent or a healthcare company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Division of Insurance.