

**OUTPATIENT TREATMENT REQUEST FORM (OTR)**

**Fax Request To:** HPN BH, Utilization Management, 702-341-7681    **Questions/Concerns:** 702-240-8733 or 877-399-6094

**\*Please allow 14 days for processing request. You may verify the status of your request via online provider center.\***

**Instructions:** All sections marked with an asterisk (\*) must be completed. Lack of information will delay the process of this form.

**Member Information**

**\*Member Name:** \_\_\_\_\_ **\*Member ID Number:** \_\_\_\_\_  
**\*Date of Birth:** \_\_\_\_\_ **\*Insurance Plan:** \_\_\_\_\_

**Provider Information**

**\*Group/Facility Name:** \_\_\_\_\_  
**\*Rendering Provider Name and Title:** \_\_\_\_\_  
**\*If applicable, Supervising Provider Name and Title:** \_\_\_\_\_  
**NPI for the Provider:** \_\_\_\_\_ **\*Tax ID:** \_\_\_\_\_  
**\*Address:** \_\_\_\_\_ **\*City:** \_\_\_\_\_ **\*State and Zip:** \_\_\_\_\_  
**\*Telephone #:** \_\_\_\_\_ **Fax #:** \_\_\_\_\_

**Requested Services**

Select One:  Psychotherapy     Medication Management – Office visit     Substance Use Disorder  
 Specialty Injectables – Sublocade and/or Vivitrol **only** \*CPT required below. Long acting injectables (LAI) are a pharmacy benefit. If you're requesting LAIs, click [Behavioral Health Injectable Antipsychotic PA Form](https://www.healthplanofnevada.com/Provider/Long-Acting-Injectable-Medications) or go to <https://www.healthplanofnevada.com/Provider/Long-Acting-Injectable-Medications>.

Select One:  Initial Service Request     Additional Services Request

- Initial Services Request** – End date is determined by one (1) calendar year from start date.
- Additional Services Request** – Clinically reviewed. End date is determined by frequency of sessions.

Select One For Initial Services Only:  1 - 90791 (Psychotherapy/Substance Use Disorder)     1 - 90792 (Medication Management)  
 1 – H0001 - HF (Alcohol and/or Drug Assessment) (Medicaid only)

**\*Start Date of Requesting Service:** \_\_\_\_\_ **\*Diagnosis:** \_\_\_\_\_

<b>*SERVICES REQUESTED:</b>		
CPT Code Requested:	Number of Sessions:	Frequency of Sessions:
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**CONFIDENTIALITY NOTICE**

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**Member Information**

<b>*Member Name:</b>	<b>*Member ID Number:</b>
<b>*Date of Birth:</b>	<b>*Insurance Plan:</b>

**Treatment Information**

**Prior Treatment:**  Yes  No

**Explain:**

**Explain: Presenting/Current Symptoms, Impairment of Function and/or Any Progress to Date:**

**\*For SUD cases, please provide ASAM dimensions (1-6)**

**Interventions and Goals:**

**LOCUS Score:**

**CALOCUS-CASII Score:**

**ESCII Score:**

**Signature of Rendering Provider:**

**\*If Applicable, Signature Supervising Provider:**

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